

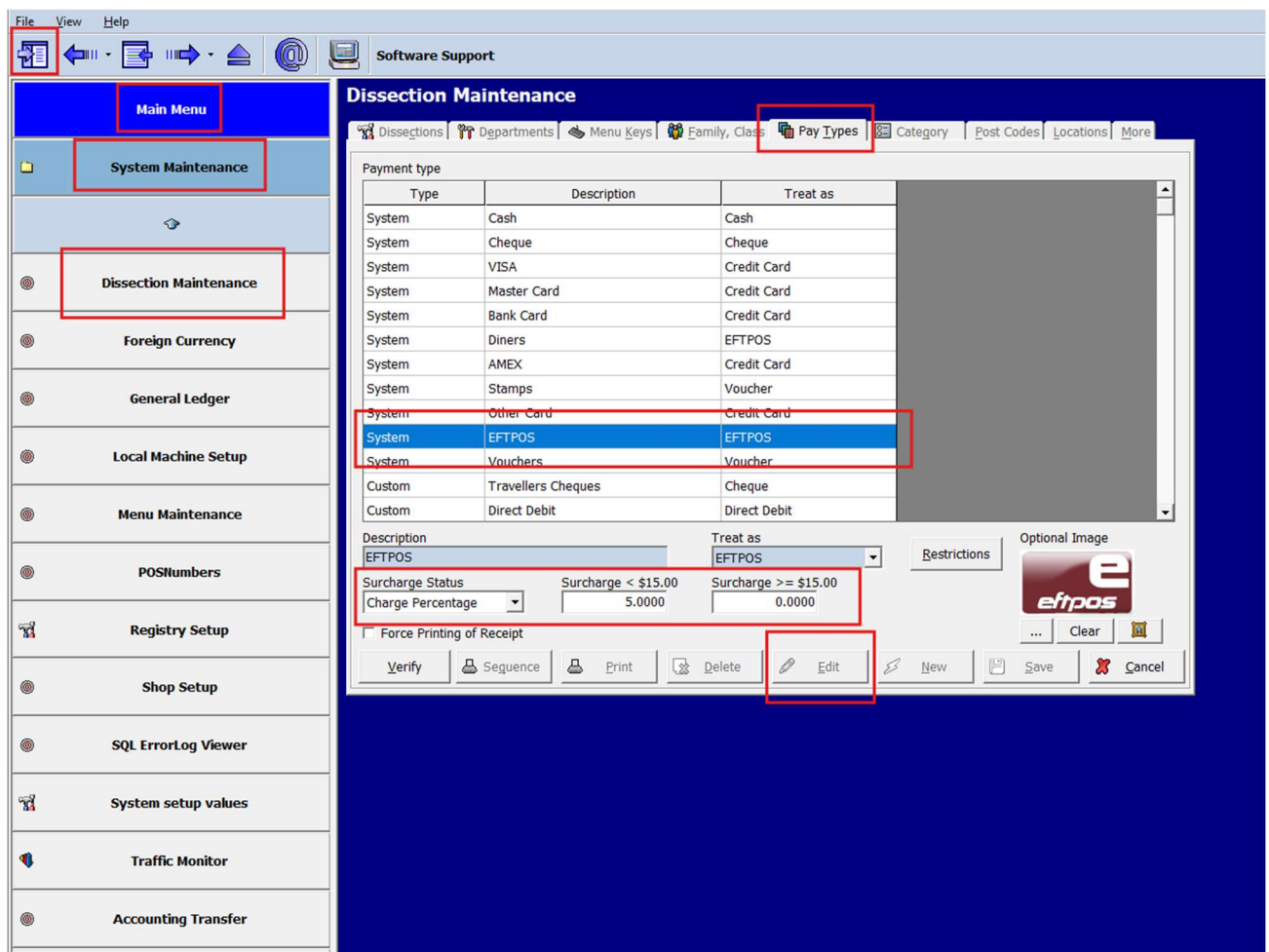
Turning off surcharging in the register.

Note: The Pos Solutions Team have released an update 30/09/2026 that should have turned Surcharging off for you but you should still check these settings to make sure the update has gone through on your system.

Because Surcharging is no longer allowed, you are going to need to switch it off by Oct1st.

How to Check.

If you are charging via a Pay type, then you will need to change settings in Dissection Maintenance.



Steps

Go to Main Menu

Go to System Maintenance

Go to Dissection Maintenance

Go to the Pay Types Tab

Here you will find each of your pay types.

Click on Eftpos for example. With the pay type highlighted you should see the current surcharge options at the bottom of the page.

There is a dropdown menu called **Surcharge Status**.

None

Charge Amount

Charge Percentage

If the '**None**' option is the one that is in place then you are not charging a surcharge based on your Pay type. This means your surcharge is being charged directly on your Eftpos Unit. If this is the case, you are going to need to adjust that setting on your Eftpos unit directly. If you do not know how to change that setting you will need to contact your Eftpos provider for support on this issue.

If it is set to either Charge Percentage or Charge Amount, then click edit at the bottom of the page and change the Surcharge Status to **None**.

Repeat this for the other pay types.

Once all have been set to 'None' reload your Cash register for the change to take effect.

There should be no surcharge from this point added if your change was a success.