

XchangeIT Returns Reconciliation

5/12/2014

INTRODUCTION

Previously when sending EDI returns to distributors via XchangeIT, a response was sent back via email only. There was no EDI file returned to PosBrowser to indicate that the returns had been sent or to notify PosBrowser of which returns had been credited and which had been rejected.

This led to a number of problems including neither XchangeIT or POS Solutions being able to tell if the returns file had been received by the distributor and left everyone unable to easily audit their returns process.

Working with the distributors and XchangeIT, Posbrowser has now introduced returns reconciliation via XchangeIT.

Reconciliation files are intended to be used for informational purposes only. The current system of billing, crediting and Financial statements remains in place. If there is a discrepancy between Financial Statement items and the reconciliation report then the Financial Statement items take precedence and you should discuss the matter with the distributor.

AVAILABILITY

XchangeIT reconciliation files are currently being tested with GG, XchangeIT and POS Solutions on a limited trial basis with a handful of Newsagents being added on a regular basis.

If you wish to be a part of the trial then email your details to support@posolutions.com.au.

Note that you must be using Posbrowser version 1.1.72.3 or later.

ENABLING

Once you have been selected to be added to the trial, you will be contacted by a POS Solutions support staff member who will enable your system for XchangeIT reconciliation files.

Please be aware that as only a limited number of Newsagents are being added at a time, there may be a delay before you are selected.

DOING YOUR RETURNS

The process of doing your returns via XchangeIT has not changed. You will continue to receive a returns form from the distributor and you will continue to generate a file to be sent off to the distributor as you always have.

In the screen where you generate your XchangeIT returns files, if you do not see a button at the bottom left labelled "Reconciliation" then your system is not enabled for XchangeIT reconciliation. If this is the case then please contact POS Solutions support before generating your returns file.

The report produced when you do a test print or generate file has changed slightly to match the XchangeIT and distributor standards.

- A Regular (Normal) return is defined as any magazine that is on the RTF file that your are sending.
- An Early return is any magazine that has never appeared on any RTF file in the past
- A Late return is a magazine that has appeared on a previous RTF file.

Magazines may appear in a different section that what is shown when you scan your returns due to changes in recall dates between the time the magazine was received and the time it is due to be returned. Distributors usually issue notification of these changes on their web sites.

This change has been made in order to reduce the number of individual entries on your statements.

Note: "No credit" magazines will no longer be shown on the report and you will no longer be warned of their existence when you generate files. "No credit" magazines are sent in the returns file and will be listed amongst the rejections in the report produced. Like all the other rejection messages you should take the appropriate action.

RECEIVING CONFIRMATION FILES

Once your returns file has been generated it is sent to the distributor via XchangeIT. The distributor will process your returns, determine your credits and create a reconciliation file. You will receive this file via XchangeIT shortly (within 1 hour) after you receive the email containing your credit report.

Once the file is received via XchangeIT, it is imported into PosBrowser in the same way you bring in your invoices (DD2) and returns forms (RTF) files, that is either via the XchangeIT document or the "Check New" button in Stock Received.

POS Solutions

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Please address all correspondence to: POS Solutions Australia, PO Box 833 SPRINGVALE SOUTH VIC 3172 Email: support@possolutions.com.au

RECONCILING

Once you have received your confirmation file, return to the XchangeIT returns screen where you generated the returns file from.

When you click on the returns form reference the Reconcile button in the bottom left should now become enabled.

Click on the Reconcile button to produce your report.

Restrict to Creditor
GORDON & GOTCH LTD

Shop
POS Newsagency 1

Add Form

Returns Form Reference

20140721165809	POS Newsagency 1	Week 30	
90943812	POS Newsagency 1	Week 29 (Due: 29/07/2014)	Sent: 03/10/2014
1059928	POS Newsagency 1	Week 15 (Due: 16/04/2014)	Sent: 17/10/2014
9903417	POS Newsagency 1	Week 14 (Due: 09/04/2014)	Sent: 04/04/2014
9816532	POS Newsagency 1	Week 13 (Due: 02/04/2014)	Sent: 28/03/2014
9740030	POS Newsagency 1	Week 12 (Due: 26/03/2014)	Sent: 21/03/2014
9661235	POS Newsagency 1	Week 11 (Due: 19/03/2014)	Sent: 14/03/2014
9580523	POS Newsagency 1	Week 10 (Due: 12/03/2014)	Sent: 07/03/2014
9500781	POS Newsagency 1	Week 09 (Due: 05/03/2014)	
9415915	POS Newsagency 1	Week 08 (Due: 26/02/2014)	Sent: 20/02/2014
9337371	POS Newsagency 1	Week 07 (Due: 19/02/2014)	Sent: 13/02/2014
9259043	POS Newsagency 1	Week 06 (Due: 12/02/2014)	Sent: 07/02/2014
9179588	POS Newsagency 1	Week 05 (Due: 05/02/2014)	Sent: 31/01/2014

Monthly
 Weekly
 Offsale

Month: Jan Year: 2014
 Week: 29 Year: 2014
 Due Week: 12/01/2009 (Wk: 00/2009)

Returns Form

Your Name (to appear on print out) _____

Reconcile

Test Print

Generate Files

Returns Confirmation Report

POS Newsagency 1

Returns Form Reference: 3436070

20/11/2014

Rejected returns

Description	Issue	Sup. Code	Issue Code	Returns	Approved	Unit Price	Extended
HANDMADE - BZ TOYS	0060	32308	40	1	0	10.1932	0.00
<i>M22 THIS RETURN AMOUNT IS EXCESS TO YOUR AVAILABLE CLAIM LIMIT</i>							
MODEL MEGAPACK	0013	31248	130	3	0	10.2205	0.00
<i>M22 THIS RETURN AMOUNT IS EXCESS TO YOUR AVAILABLE CLAIM LIMIT</i>							
VOLKS WORLD	July 2014	30692	720	1	0	10.1932	0.00
<i>M20 RETURNS ARE CLOSED FOR THIS TITLE/ISSUE</i>							
Total:				5	0		0.00

Regular Returns

Description	Issue	Sup. Code	Issue Code	Returns	Approved	Unit Price	Extended
50 PLUS PRES 60 PLUS	0070	12034	700	3	3	8.8295	26.49
AD NEWS ANNUAL	October 17	10700	3280	1	1	2.7273	2.73
AIR INTERNATIONAL	August 2014	43156	1460	2	2	7.8409	15.68
ALL ABOUT SOAP (AIR)	0333	31411	800	2	2	4.6023	9.20
ARCHAEOLOGICAL DISCOVERIES	NOVEMBER	32322	730	2	2	5.4225	10.84