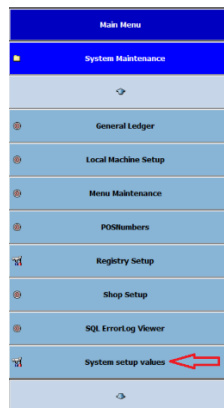# Automatic Loyalty Vouchers

Expanding on the Points Based System, Automatic Loyalty Vouchers are used to make sure customers spend their rewards (and see the benefit of the program) relatively quickly. You can set a voucher amount (we recommend $5 or $10 for most shops) and when a customer reaches that value in VIP points, a voucher is automatically printed for that amount. The customer can then choose to spend that voucher on their next visit, or even make another purchase immediately!

Please Note: This guide requires you to have set up a Points Based System first. To set up Loyalty Points in PosBrowser, we recommend using the document titled "**Points Based Systems**". If you need a copy of this document, please email support@possolutions.com.au
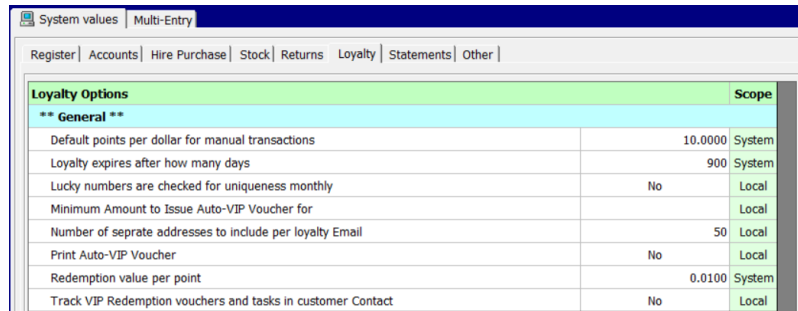
Configuring Automatic Loyalty Vouchers

Setting PosBrowser to print Automatic Loyalty Vouchers is a simple process:

- Open the Side Menu and go to System Maintenance > System Setup Values:

- Click on the "Loyalty" tab, then click EDIT:

Change the following settings:

- Minimum Amount to Issue Auto-VIP Voucher for – This is the amount that you would like customers to reach in points before a voucher is printed. We recommend $5 or $10 for most shops to begin with.
- Loyalty expires after how many days – Set this to how long you would like loyalty points to be valid for. 365 = 1 year. This expiry also governs how long the vouchers are valid for
- Print Auto-VIP Voucher – Set this to YES
- Click SAVE once you have finished.